

**SUPPLEMENTAL  
REPORT TO THE HEARING OFFICER**

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DATE ISSUED:	August 22, 2024	
HEARING DATE:	August 27, 2024	AGENDA ITEM: 4
PROJECT NUMBER:	24-128 - Memo to the hearing officer PRJ2023-001704 Report	
PERMIT NUMBER(S):	Administrative Oak Tree Permit RPPL2023002442	
SUPERVISORIAL DISTRICT:	3	
PROJECT LOCATION:	APN 4444-027-018	
OWNER:	Howard and Kimberley Elston	
APPLICANT:	Howard Elston	
CASE PLANNER:	Jon Schneider, Regional Planner jschneider@planning.lacounty.gov	

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This agenda item is a request to an Administrative Oak Tree Permit to retroactively authorize encroachments into the protected zones of two oak trees in association with the replacement of permeable pavers beneath one oak tree and the repair of a fence beneath a second oak tree, both occurred in 2020 without permits. located in the Santa Monica Mountains Coastal Zone.

On Thursday August 22, 2024, owner Kim Elston informed me the hearing documents erroneously stated the address, 537 Canon View Trail, is associated with Assessor Parcel Number ("APN") 4444-027-18. The subject parcel does not have an address associated with it. The residence of 537 Canon View Trail is directly northeast of the subject parcel and its APN is 4444-028-021. The GIS map shows 537 Canon View Trail on the subject property and was used as a place holder in the documents. However, upon a closer inspection, the address is mentioned twice on the GIS map: Once on the subject property and on the correct parcel, APN 4444-028-021. Further, for clarification, the owners/applicants do not reside in the approximate 853 square-foot existing single-family residence, 523 Canon View Trail, located within an easement on the southern portion of the Project Site, with the remainder of the residence located on the lot immediately to the south, mentioned in the Staff Analysis.

Please inform me if we can move forward with the hearing for Administrative Oak Tree Permit No. RPPL2023002442 set for Tuesday August 27, 2024 or if further action is needed beforehand.

If you have any questions or need additional information, please contact Jon Schneider at [jschneider@planning.lacounty.gov](mailto:jschneider@planning.lacounty.gov).

Staff recommends the following motion:

**CEQA:**

I, THE HEARING OFFICER, CLOSE THE PUBLIC HEARING AND FIND THAT THE PROJECT IS CATEGORICALLY EXEMPT PURSUANT TO STATE AND LOCAL CEQA GUIDELINES.

**ENTITLEMENT:**

I, THE HEARING OFFICER, APPROVE OAK TREE PERMIT NUMBER RPPL2023002442 SUBJECT TO THE ATTACHED FINDINGS AND CONDITIONS.

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Report  
Reviewed By: \_\_\_\_\_  
Robert Glaser, Supervising Regional Planner

Report  
Approved By: \_\_\_\_\_  
Mitch Glaser, Assistant Administrator

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LIST OF ATTACHED EXHIBITS	
EXHIBIT A	Draft Findings
EXHIBIT B	Draft Conditions